



National Association of  
State Procurement Officials

# ACADEMIC PARTNERSHIP GUIDE

MAY 11TH, 2020

- I. Compile a list: Find schools with supply chain programs or programs that relate to procurement.

School	Programs (procurement, supply chain, public admin., etc.)
1. Procurement University	Specialize in public procurement training
2.	
3.	
4.	
5.	

Notes:

- II. Research Programs: Evaluate the programs you are interested in learning about/working with. After, select the schools you would like to connect with.

School	Curriculum (courses, Prof. Dev.)	Faculty/Staff to Contact
1. Procurement University	Intro to procurement, contract management, negotiations	Chair, Jordan Henson- email, phone number
2.		
3.		
4.		
5.		

Notes:

- III. Upcoming Events: Make a schedule of upcoming events you would like to attend.

School	Career Fairs	Networking Events	Other Events
1. Procurement University	5/15, 9/25	Network Dinner, 5/25	Club Presentation, 8/30
2.			
3.			
4.			

5.			

Notes:

IV. Making Contact: Find the faculty/staff you would like to connect with. Keep track of contact.


School	Email sent/Call placed	Received Response?	Meeting Type/Date
1. Procurement University	Email sent on 4//24	Yes	Meeting at school, 5/10
2.			
3.			
4.			
5.			

Notes:

V. Partnership Opportunities: Research, presentations, Internships ([NASPO Internship Toolkit](#)), SME, etc.

School	Opportunity Type	Topic	Start/End Date
1. Procurement University	Procurement Presentation	Contract Negotiations	10/5- 1:00pm-2:45pm, RM 201
2.			
3.			
4.			
5.			

Notes:

 Example